

# **Audit and Standards Committee**

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**Thursday 16 December 2021 at 5.00 pm**

**Town Hall, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

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Councillors Sioned-Mair Richards (Chair), Simon Clement-Jones (Deputy Chair), Angela Argenzio, Mohammed Mahroof, Josie Paszek, Ben Curran and David Barker.

## **Independent Co-opted Members**

Alison Howard.

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## **PUBLIC ACCESS TO THE MEETING**

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The Audit and Standards Committee oversees and assesses the Council's risk management, control and corporate governance arrangements and advises the Council on the adequacy and effectiveness of these arrangements. The Committee has delegated powers to approve the Council's Statement of Accounts and consider the Annual Letter from the External Auditor.

The Committee is also responsible for promoting high standards of conduct by Councillors and co-opted members.

A copy of the agenda and reports is available on the Council's website at <http://democracy.sheffield.gov.uk>. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information.

Recording is allowed at meetings of the Committee under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

If you require any further information please contact Sarah Cottam in Democratic Services on 0114 273 5033 or email [sarah.cottam@sheffield.gov.uk](mailto:sarah.cottam@sheffield.gov.uk).

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## **FACILITIES**

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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**AUDIT AND STANDARDS COMMITTEE AGENDA  
16 DECEMBER 2021**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of the Press and Public**  
To identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest** (Pages 5 - 8)  
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meeting** (Pages 9 - 18)  
To approve the minutes of the meeting of the Committee held 21 October 2021.
- 6. Education Healthcare Plan Update** (Pages 19 - 24)  
Report of the Director of Education and Skills.
- 7. Whistleblowing Policy Review** (Pages 25 - 32)  
Report of the Director of Legal and Governance.
- 8. Information Governance Annual Report**  
Report of the Director of Business Change and Information Solutions to follow.
- 9. Verbal Update on the Progress of the External Audit**  
To receive a verbal update.
- 10. Progress on High Opinion Audit Reports** (Pages 33 - 58)  
Report of the Senior Finance Manager, Internal Audit.
- 11. PSIAS - External Quality Assessment Peer Review** (Pages 59 - 80)  
Report of the Senior Finance Manager, Internal Audit.
- 12. Work Programme** (Pages 81 - 88)  
Report of the Director of Legal and Governance.
- 13. Dates of Future Meetings**  
To note that meetings of the Committee will be held at 5.00 p.m. on:-

20<sup>th</sup> January 2022

24<sup>th</sup> February 2022 (Additional Meeting if required)

24<sup>th</sup> March 2022

16<sup>th</sup> June 2022  
21<sup>st</sup> July 2022